

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 1/24/2020**

**BOARD MEMBERS PRESENT:** Allison McClintick - Chair  
Daniel K Mullin  
John D Maulin  
Jay W Cone  
Garth J Jensen

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Lori Rodenspiel, Board Specialist  
Debbie Sexton, Board Specialist

**OTHERS PRESENT:** Lee Dille, AIA Idaho President

The meeting was called to order at 8:30 AM MST by Jay Cone.

**APPROVAL OF MINUTES**

Mr. Mullin made a motion to approve the minutes of 11/8/2019 with the provision that his name be added on the motion to go into Executive Session. It was seconded by Mr. Jensen. Motion carried. Ms. McClintick made a motion to approve the minutes of 1/3/2020. It was seconded by Mr. Jensen. Motion carried.

**LAWS AND RULES**

Ms. Packer presented a legislative update. She stated that the rules are through both bodies of the legislature and are approved. She said law changes would have to wait until next year as the deadline has passed for submitting anything for this year. Ms. Packer told the Board that it would have to have discussions at a future meeting about non-accredited education and term limits, and the role of the Board in bringing legislation.

Ms. Packer said that there is a Good Samaritan bill being brought to the legislature by the American Institute of Architects (AIA). It is supposed to allow for protection for

architects in a natural disaster situation. Ms. Packer said she would keep the Board posted as she learns more about the bill.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$327,853.39 as of 12/31/2019.

## **BUREAU BUSINESS**

The Board reviewed the To Do List and directed Ms. Rodenspiel to put non-accredited education and term limits discussions on the agenda for the next Board meeting.

## **BOARD BUSINESS**

## **CONFERENCE UPDATES AND ATTENDANCE**

Mr. Jensen made a motion to approve funding for Board members and the Board specialist to attend the National Council of Architectural Registration Boards (NCARB) Regional Summit meeting March 5 – 7, 2020. Mr. Mullin seconded the motion. Motion carried.

Mr. Cone said that whoever decides to go to the NCARB Regional Summit will be the funded delegates.

During the discussion it was stated that Mr. Haight had resigned from the Board.

## **CONTINUING EDUCATION COURSE APPLICATION REVIEW**

Mr. Cone explained to the Board that a letter had been sent to the Idaho Building Officials (IDABO) informing them that they could send in an application for CE course approval for their annual IDABO Education Institute. The Board could then pre-approve the courses taught at the Institute and not have to go back and approve the courses each time a licensee submits them for CE credits.

Following discussion, Ms. McClintick made a motion that when a CE course application is presented to the Board there is a Board member delegated to look at the course for pre-approval or send to the full Board, if necessary. Mr. Jensen seconded the motion. Motion carried.

Mr. Mullin made a motion to appoint Mr. Maulin as the Board member who will look at CE course applications for pre-approval. Ms. McClintick seconded the motion. Motion carried.

Ms. McClintick made a motion that Mr. Maulin be appointed for the upcoming calendar year. Mr. Jensen seconded the motion. Motion carried.

## **CORRESPONDENCE/PUBLIC COMMENT**

Mr. Lee Dille, the AIA Idaho president, joined the meeting. His email correspondence asked why Idaho does not have an arrangement with NCARB and the CALA in Canada, and, since Idaho doesn't have this arrangement, what is the best process for a firm to follow to get licensed in Canada.

Board members responded that because Idaho does allow architects to get licensure through an alternative path, our laws and rules have to support that alternate path. It gives the Board latitude to consider qualifications including experience.

After further discussion about endorsement, the Board needed clarification about the specialist issuing the licenses for those using their NCARB blue cover record. Ms. Sexton, a former Board Specialist, was brought in to remind the Board that the specialists had been issuing NCARB blue cover licenses for quite some time.

Ms. Eavenson stated that the Board should add the following back onto the To Do List: the Board delegates the authority to issue licenses to applicants with a clean, blue cover NCARB record to the Board specialist, until such a time as NCARB changes its processes of providing a blue cover NCARB record.

Mr. Cone moved that the Board delegate the authority to the Bureau to approve blue cover endorsement applications. Mr. Mullin seconded the motion. Motion carried.

## **EXECUTIVE SESSION**

Ms. McClintick made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Maulin. The vote was: Mr. Jensen, aye; Ms. McClintick, aye; Mr. Mullin, aye; Mr. Maulin, aye; and Mr. Cone, aye. Motion carried.

Ms. McClintick made a motion to come out of executive session. It was seconded by Mr. Maulin. Motion carried.

## **APPLICATIONS**

Ms. McClintick made a motion to approve the following for licensure:

Peter Robert Andersen	AR-986640
Erik Jay Chudy	AR-986685
Scott D Laidlaw	AR-986688
Mark Charles Wagner	AR-986694

David Eugene Burkett	AR-986696
Sean Scensor	AR-986697
David Scott Reinhart	AR-986710
Dennis Michael Brown	AR-986740

It was seconded by Mr. Mullin. Motion carried.

Ms. McClintick made a motion to approve the following for examination:

901-17-1682  
901-17-1785  
901-17-1925  
901-17-2384  
901-17-2361

It was seconded by Mr. Maulin. Motion carried.

Ms. McClintick made a motion to approve the following for examination:

901-17-1173

Mr. Maulin recused himself from this vote. It was seconded by Mr. Mullin.  
Motion carried.

## **BOARD ELECTIONS**

Mr. Cone nominated Allison McClintick for chair. Mr. Mullin seconded the nomination. Motion carried.

Mr. Mullin nominated Garth Jensen for vice chair. Mr. Maulin seconded the nomination. Motion carried.

Mr. Maulin made a motion to appoint Mr. Mullin to be the cognizant member. It was seconded by Ms. McClintick. Motion carried.

**NEXT MEETING** was scheduled for 3/12/2020, 5/22/2020, 7/17/2020, and 9/25/2020 at 8:30 AM MDT.

## **ADJOURNMENT**

Mr. Jensen made a motion to adjourn the meeting at 12:23 PM MDT. It was seconded by Mr. Maulin. Motion carried.

---

Allison McClintick, Chair

